



# **Virtual Board of Directors Meeting**

## **Thursday, May 9th 2024 at 6:00PM**

**Virtual Microsoft Teams Meeting**

**[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19:meeting_Mjg4OGY0MWMtZTYwYS00MjJjLTk2YmMtMzMzNiNzIzNTQ3ZjY2@thread.v2/0?context={\)**

**[join/19:meeting\\_Mjg4OGY0MWMtZTYwYS00MjJjLTk2YmMtMzMzNiNzIzNTQ3ZjY2@thread.v2/0?context={\"Tid\": \"a39a81c8-9e03-44d1-a64e-1b0e0cd8da49\", \"Oid\": \"e18d9fef-13bd-4f92-bc3f-74c1f7bebf99\"}](https://teams.microsoft.com/l/meetup-join/19:meeting_Mjg4OGY0MWMtZTYwYS00MjJjLTk2YmMtMzMzNiNzIzNTQ3ZjY2@thread.v2/0?context={\)**

**Meeting ID: 247 955 498 910 Passcode: BsGGBR**

**Call-in Option (Audio Only)**

**Dial-In: +1 323-433-2148 Conference ID: 299 623 181#**

### **Draft Agenda**

- Establish Board Quorum
- Call Meeting to Order
- Introduction of the Board of Directors
  - Jonathan Wang, President
  - Steve Sims, Vice President
  - Norman Williams, Secretary
- Introduction of Essex Association Management, L.P. Representatives
  - Caspar Sullivan, Association Manager
  - Ashton Barnes, Assistant Association Manager
- Financial Review
  - February 2024 Balance Sheet & Income Statement Summary
  - Review 2024 Proposed Budget
- Old Business
- New Business

**Essex Association Management, L.P.**

**1512 Crescent Drive, Suite 112**

**Carrollton, TX 75006**

**Phone: (972) 428-2030 Fax: (469) 342-8205**

**<https://sangercirclehoa.com>**



- Amend / Adopt Policy Changes
- **State Mandated Policies to be Amended / Adopted**
  - Adopt – Collections / Payment Plan Policy
  - Adopt – Enforcement Policy
  - Adopt – Security Measures Policy
- **Not Required but Highly Recommended to be Amended / Adopted**
  - Adopt – Records Production & Copying Policy
  - Adopt – Email Registration Policy
  - Adopt – Lightning Rod Policy
  - Adopt – Pandemic Policy
  - Adopt – Community Wide Standards Policy
  - Adopt – Drones and Unmanned Aircraft Policy
- Adjourn Open Meeting
  - Homeowner Q & A
- Move into Executive Session
  - Delinquency Review & Vote
  - Compliance Overview
    - Acknowledgement of Compliance Fees / Fines
  - Ratification of Email Votes
  - Corporate Transparency Act
- Adjourn Executive Session

*Virtual meetings of the Board are open for listening and/or viewing only. Questions can be submitted at any time via the Association's website at [www.sangercirclehoa.com](http://www.sangercirclehoa.com) under the "Contact Us" tab.*

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